

TEQUESTA TRACE MIDDLE SCHOOL



Tequesta Trace Middle School **UNAPPROVED UNTIL JAN 9, 2025** School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes

Date of SAC Meeting:	December 5, 2024
Meeting Called to Order at:	8:12 AM
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

Approval of minutes for previous meeting on:	November 7, 2024
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- Firsts: Jessica Winter
- Seconds: Sophia LoMonaco
- Any questions? No – no questions or discussion – the motions will continue and be approved.

Outcome of the approval process:

The minutes from last meeting, November 7, 2024 has been approved.

School Updates from Principal, Mr. Rivera:

Progress monitoring 2 will be starting next Tuesday and Wednesday, December 10th and December 11th. Rivera encourages parents to not pick up their children after testing. Sometimes, in general – not just during testing time, students are going home early and missing the last class of the day. Yes, sometimes it's because of appointments, but sometimes it's because they "can miss that class" and we want to prevent students from developing this habit, because in the work world, adults need to stay the entire day.

Boys soccer won the county championships. Drama competition took home many superior and excellent awards – they travel to states in Orlando after winter break, and the students performed very well. The debate tournament was before the break and most students placed in their disciplines.

Information will be going out over the weekend regarding uniform for the holidays and dress down rules. Mr. Rivera states that it's very challenging for parents to drop lunch or other food for their students due to security leaving posts. We try to curb parents dropping off things out of the norm – like 6 boxes of pizza, however, dropping of your child's lunch is ok. Mr. Fleming asked about a specific time where he dropped of his child's lunch (outside food) and he was told he needed to sign his child out and then back in afterwards. Mr. Rivera said if it's for his personal lunch then it is ok and does not require sign out/in – he will look into it and get back to him personally.

Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:

- Amount in School Accountability Funds: \$4,297.00
- Amount in School Recognition Funds: \$16,493.53

Discussion on Funds: Nothing new in regards to either funds. Last month, Ms. Rosario proposed asking money from SAC to fund ELO (extended learning opportunity) camps for ELA, math, history and science. These camps will help drive our school improvement plan and help those students who are in the “bubble” and those students who are taking high school level courses. At the last SAC meeting, that proposal was approved. Funds have not been removed from the account yet.

SIP Data/Discipline – Mrs. Nissen:

Discipline – Light with referrals, which is a good thing. Students are behaving well. This time of year sparks a little more “Excitement” and students become a little more antsy as the holiday break approaches. We are prepared for that and have a little extra security presence and have our security staff strategically placed throughout the school during hall changes, lunches, and dismissal times.

MID YEAR REFLECTION: Ms. Nissen printed our goals for areas of science and history – the printer missed the goals for ELA and math – however she reviewed them with the present attendees and members. Ms. Nissen explained what the goals were for each core area. We discussed with the group how through PM1 data and CFA data that we are right on target with where we need to be. After PM2, which is Dec 10th and 11th, we will have an even clearer picture of where we are at and we will update at the next SAC meeting.

CIVICS SMART GOAL: the percentage of 7th-grade students in Civics scoring proficient or higher in the EOC will increase from 87% to 89% by the end of May 2025 as measured by the Civics EOC

SCIENCE SMART GOAL: The percentage of 8th grade students in Physical Science scoring proficient or higher on the SSA will increase from 68% to 70% by May 2025 as measured by the Statewide Standards Assessment.

MATH SMART GOAL: Students in grades 6 - 8 who score Level 3 or higher on FAST PM3 will increase from 79% to 81% by May 2025.

ELA SMART GOAL: ELA students in grades 6 - 8 scoring a Level 3 or higher on FAST will increase from 74% to 76% by May 2025.

25-26 SIP Planning:

New line item on agenda. For the first meeting with this topic on the agenda we discussed the need to include this in our SAC meetings moving forward and how having the parent and community input is crucial when designing the SIP for the upcoming year.

By next SAC meeting in January, we will have PM2 data and will have a better picture of where we are at with our SIP SMART goals which will help us see our strengths and weaknesses when we are moving forward with areas of focus for the 25-26 School Improvement Plan (SIP)

*Next time – PM2 data analysis

SESSIR Events:

2 SESSIR events regarding tobacco and vape and a low threat.

BTU Updates – Reggie Osorio, BTU Steward at TTMS:

Starting the salary negotiations for teachers, first meeting/negotiation with the new school board members elected in November. Dade County was approved 3-4%.

900 were hired at the beginning of the school year and about 700-800 will leave after this year.

24-25 Collection Development Plan:

Ms. Silva went through this year's Collection Development Plan for Library/Media – the entire document was sent to our SAC members and regular attendees for review prior to the meeting. Ms. Silva began by reviewing our school's mission statement and moved into our school community and our "make up" and how it's important to develop a collection that students can see a reflection of themselves in, but it's equally as important to have things within the collection that are not a direct mirror so students can see how others are and live, they can develop empathy. We discussed the various programs, like Dual and Cambridge and other programs and courses we offer and how that shapes and drives our collection, too. This influences our purchasing priorities. We then went into depth about our library program itself – highlighting the collaborations between not only the ELA/reading departments but also the science and history projects. We participate in reading challenges with Beanstack and Newsela and through science we have a poetry competition where students have a chance to have their work published in a book – many TTMS students have had their work published. Ms. Silva visited Science and SS Cambridge classes to teach them how to conduct proper research using GALE research databases. Discussed the scope of our collection – age of collection and the requirements – then the process of purchasing and weeding. Inventory helps drive both of those processes in the implantation of the Collection Development Plan in the future. We discussed the process for materials objections and the phases that would need to be gone through in the event we have a challenged material.

No questions after the review.

Mr. Rivera has signed this document, it has been reviewed with SAC. It will be posted to our school's website per requirement.

New Business at TTMS:

Ms. Diez, our community school rep (teacher) mentioned that both Tequesta Trace and Cypress Bay will be offering ESOL classes to adults ("night school"). TTMS has done this for many years, however – it is new to Cypress Bay.

Next SAC Meeting Date:	January 9, 2025
SAC Meeting Adjourned at:	8:48 AM

SAF MEETING TO FOLLOW



Tequesta Trace Middle School – SAC/SAF Minutes Continuation

Date of SAF Meeting:	December 5, 2024
Meeting Called to Order at:	8:49 AM
SAF Chairperson:	Mr. Corey Fleming

Details of Meeting:

The Advisory meeting was held on Wednesday, November 13th. Discussed continued conversation with update about health education with Dr. Jodie Hawkins. Sex education in schools must be approved by the state. Broward County will modify as directed.

Meeting of staffing also took place. The county has partners with Kelly education to hire daily substitutes and interim subs. This process has shown a much higher success rate compared to when Broward County has tried to hire subs on their own.

The #1 reason why teachers are leaving the county is due to cost of living, which has been seen a lot through education. Mr. Osorio, BTU Steward, added that many teachers have left – in groups as well _ for a variety of reason, but there has been a large batch of new hires, so it seems to balance itself out.

Next SAF Meeting Date:	January 9, 2025
SAF Meeting Adjourned at:	8:52 AM